

SUFFOLK, VIRGINIA

# Authors FESTIVAL



- CONNECTING BEST-SELLING AUTHORS & AVID READERS -

SATURDAY, MARCH 15, 2025  
Hilton Garden Inn Suffolk Riverfront  
Produced by Suffolk Tourism

# 2025 AUTHOR APPLICATION

**Deadline: November 1, 2024**

SUFFOLK VA AUTHORS FESTIVAL  
c/o Suffolk Tourism | Attn: Danielle Jonigan  
524 North Main Street | Suffolk, VA 23434  
757.514.4131 | [djonigan@suffolkva.us](mailto:djonigan@suffolkva.us)

Author Name (please use the name you'll be marketing at the Festival): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: (       ) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Social Media Pages/Handles: \_\_\_\_\_

**Author Bio** (please attach separate sheet if necessary)

## SELECT YOUR GENRE(S)

- Children's Literature
- Comedy
- Cozy Mystery
- Fantasy
- Historical Fiction
- Horror
- LGBTQIA
- Multi-Cultural
- Non-Fiction
- Paranormal/Supernatural
- Poetry
- Romance
- Sci-Fi
- Short Fiction/Anthology
- Suspense/Thriller/Action
- Traditional Mystery/Detective
- True Crime
- Women's Fiction
- Young Adult Fiction

Other: \_\_\_\_\_

*Continued on next page*

**Have you been Nominated for or won any author awards?**  
(please check all that apply)

- Booker Prize
- PEN American Literary Award
- National Book Award
- National Book Critics Circle
- Edgar Award
- Goodreads Choice Award
- Neustadt International Prize for Literature
- The Hugo Award
- Nebula Awards
- The John Newbery Medal
- Caldecott Medal
- Coretta Scott King Award – Children and Young Adult Literature
- Kingsley Tufts Poetry Award
- Nobel Prize in Literature
- Pulitzer Prize
- The America Award
- The Michael L. Printz Award for Excellence in Young Adult Literature

Other: \_\_\_\_\_

Would you like to be featured on a moderated panel?  Yes  No

If so, do you have preferred speaking topics?

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**Please note:** Not all authors will be assigned to a panel due to limited space/time.

**If selected, are you willing to provide 75 complimentary promotional items for the VIP Meet & Greet Swag Bag?**

*\*Items will need to be mailed to Suffolk Tourism by February 14, 2025.*

Yes  No

## ACKNOWLEDGMENT OF RULES & REGULATIONS

*Please check each box, identifying that you have read and understand the corresponding information. A completed application does not guarantee participation. Selected participants will be notified by December 1, 2024.*

- Space assignment will be determined by the Suffolk VA Authors Festival Committee. No one participant is guaranteed a Festival slot, even if they have previously been a Featured Author. First priority will be given to: traditionally published authors and/or those have been nominated for established mystery industry awards.
- Authors will be responsible for providing their own inventory (suggested limit of 50 books per author), selling their books and paying any necessary sales tax. For convenience, authors may ship books to the Suffolk Visitor Center ahead of the event and Festival staff will deliver to the venue on Friday, March 14, 2025.**
- The Festival will not cover any travel expenses of hotel accommodations and will not pay honoraria to presenters.
- Cancellations for featured author participation must be sent in writing to the coordinator no later than one month prior to the event date (February 15, 2025). Any cancellations after that time will incur an additional \$25 fee.
- In the event of a health-related change (ie. Covid-19), the event will switch to a Virtual format. Authors understand that if they are selected for the festival, they will be expected to participate in this virtual format.
- Authors will be assigned two to a signing table; a display tablecloth and chairs will be provided. Authors may provide their own marketing/display materials, but may not use nails or any other materials that may damage the venue. Displays must be confined to the area within the allocated space and must not impede pedestrian traffic. Any display or practice that is judged by the Festival staff to be safety hazard must be discontinued immediately. Festival staff has the discretion to disapprove any signage considered inappropriate.
- The Festival staff will provide a map of assigned spaces before the start of the Festival.
- Authors will be solely responsible at all times for the cleanliness within their area. Each author is required to leave the space clean at the end of the Festival, including the collection of all refuse generated from their space.
- Solicitation for products, services or charitable contributions not specifically identified as a Festival commodity is not permitted without prior permission of the Festival Coordinator.



Signature \_\_\_\_\_

Date \_\_\_\_\_